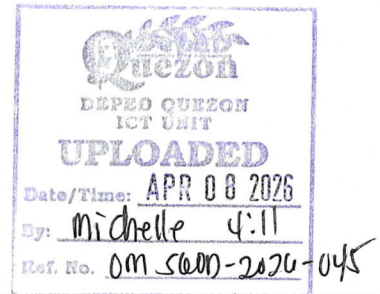




Republic of the Philippines
Department of Education
REGION IV-A - CALABARZON
SCHOOLS DIVISION OF QUEZON PROVINCE



07 April 2026

OFFICE MEMORANDUM
SGOD-2026- 045

**DIVISION-WIDE ONLINE REORIENTATION ON THE IMPLEMENTATION
OF PRIME-HRM MATURITY LEVEL II**

To: Assistant Schools Division Superintendents
Division Chiefs
Division PRIME-HRM Committee/TWGs
Division Office Personnel
All Others Concerned

In line with the Division's continuing efforts to strengthen the implementation of the Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) and to ensure sustained compliance with the standards of Maturity Level II, this Office announces the conduct of the **Division-Wide Online Reorientation on the Implementation of PRIME-HRM Maturity Level II** on **April 14, 2026 (Tuesday), from 8:00 a.m. to 12:00 p.m., via Zoom.**

The activity aims to reorient all Division Office personnel on the key standards, systems, and operational requirements of PRIME-HRM Level II, particularly on the core human resource systems covering **Recruitment, Selection and Placement; Performance Management; Learning and Development; and Rewards and Recognition**, to ensure shared understanding and strengthened institutional compliance.

All Division Office personnel are directed to attend the said activity. Attendance is **mandatory** to ensure the full participation of all concerned personnel and the effective implementation of PRIME-HRM initiatives in the Division.

The Zoom meeting link and other relevant details shall be communicated through the official group chat of the Division Office personnel.

For information, guidance, and strict compliance.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

smemgd04/07/2026

DEPEDQUEZON-TM-SDS-04-010-005



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Contact No.s: (042) 784-0366 | (042) 784-0164 |
(042) 784-0391 | (042) 784-0321
E-mail Address: quezon@deped.gov.ph
Website: <https://quezon.deped.gov.ph>



Republic of the Philippines
Department of Education
REGION IV-A - CALABARZON
SCHOOLS DIVISION OF QUEZON PROVINCE

Enclosure to OM-SGOD No. 045, s. 2026

**DIVISION-WIDE ONLINE REORIENTATION ON THE IMPLEMENTATION
OF PRIME-HRM MATURITY LEVEL II**

Time	Activity	Person/s In-Charge
8:30 a.m. – 9:00 a.m.	Preliminaries	AVP/TWG
9:00 a.m. – 11:00 a.m.	Orientation Proper <ul style="list-style-type: none">▪ Overview of PRIME-HRM▪ Recruitment, Selection & Placement▪ Learning & Development▪ Performance Management▪ Rewards & Recognition	ASDS Lorena S. Walangsumbat, EdD SEPS Michelle G. Duma AO IV/HRMO Wennie O. Gaela
11:00 – 11:30 a.m.	Open Forum	Division PRIME-HRM Committee/Personnel
11:45 a.m. – 12:00 p.m.	Closing Program	AVP/TWG

DEPEDQUEZON-TM-SDS-04-010-005



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

Contact No.s: (042) 784-0366 | (042) 784-0164 |
(042) 784-0391 | (042) 784-0321

E-mail Address: quezon@deped.gov.ph

Website: <https://quezon.deped.gov.ph>